



**Announcement of Dokkhamtaiwittayakhom School  
Recruitment of a Full- Time Foreign Teacher**

Dokkhamtaiwittayakhom School, The secondary educational service area office Phayao, Dokkhamtai District, Phayao Province, is seeking qualified and enthusiastic foreigners as English language teachers with the income of the school year 2023.

**1. Job title and descriptions**

**1.1 Job title:** 1 foreign teacher

**1.2 Job descriptions:**

- To teach English for secondary school students mainly focusing on English for communication and English listening and speaking courses
- To have a dedicated positive and flexible attitude towards students and staffs
- To be willing to accept and help school extra works
- The salary range: 25,000 – 30,000 baht/month (depending on experience)
- Contract period May 1<sup>st</sup>, 2023 – March 31<sup>st</sup>, 2024 (an 11 – month contract)

**2. Qualifications**

1. Male/Female aged 25 – 50 years old
2. The applicants must hold a minimum bachelor's degree or higher.
3. The applicants must be foreigners who are qualified with the Ministry of Education and the Teachers' Council of Thailand qualifications.
4. The applicants are required to design the teaching materials, lesson plans, exercise papers, or an assignment and evaluate students according to the school policy.
5. The applicants are required to teach at least 20 hours a week.

6. The applicants should be native speakers from 5 countries, including the United Kingdom, United States of America, Canada, Australia, and New Zealand, or foreigners who use English as a second language such as Africa, Netherland, Sweden, Ireland, France and Philippines or foreigners who have experienced studying in a country using English as the main language.

7. The applicants can work or coordinate with Thai teachers from 7:30 a.m. – 4:30 p.m.

8. The applicants must follow the school policies and management.

9. The applicants can be a lecturer that can give any recommendations for Thai teachers and staffs at the school.

10. The applicants are willing to be observed during classes for teaching assessment.

### 3. Required Documents

All documents must be shown original documents with 1 copy (certify copy).

1. An applicants form (can be obtained at the personal management section or downloaded from the school website: [www.dkt.ac.th](http://www.dkt.ac.th))

2. Foreign professional teaching license or teaching permit without Foreign professional teaching license (if any)

3. A copy of educational background (transcript record and diploma)

4. A copy of passport

5. Two photographs (passport size)

### 4. Recruitment Schedule

1. Opens for application from April 17<sup>th</sup> – April 31<sup>th</sup>, 2023

- **Walk-in application** by submitting the application form and required documents to the personal management section, Dokkhamtaiwittayakhom school (office time only)

- **On-line application** [www.dkt.ac.th](http://www.dkt.ac.th)

2. Notification of eligible applicants on May 2<sup>nd</sup>, 2023

3. Teaching demonstration and interview on May 3<sup>rd</sup>, 2023

4. Notification of successful applicants on May 5<sup>th</sup>, 2023

### 5. Contact and employment conditions

The school offers an 11-month contract (from May 5<sup>th</sup>, 2023 – March 31<sup>st</sup>, 2024) and the successful applicants must be responsible for obtaining his or her housing, Visa, Work Permit, Medical certificate, and teacher license.

The successful applicants have to sign a contract on 5<sup>th</sup> May, 2023 and start to work as English language teachers at Dokkhamtaiwittayakhom school on May 15<sup>th</sup>, 2023



Date of announcement: April 5<sup>th</sup>, 2023

(Mr.Piya Jaichum)

Director of Dokkhamtaiwittayakhom school

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